

# CHALMERS TOWN COUNCIL MEETING

December 9, 2025

## AGENDA

(BEGIN LIVE RECORDINGS)

**Call meeting to order - \_\_\_\_\_**

**Pledge of Allegiance**

**Agenda check**

**Public comment (at the end of the meeting; if time due to amount of material to cover)**

### **2025 Year End/Follow-up:**

Status of mower/trustee money (\$6,000)

Status of Legion electrical repairs per Electric & More estimate (\$6,000)

Status of Wessell Building roof, downspouts & gutters per LEEP Home Improvement (\$8,450)

CCMG – letter from INDOT

Quarterly findings on monitoring wells for Keystone Cooperative, Inc. (7/3/25 and 10/8/25)

- monitoring wells along 1<sup>st</sup> St reported nothing detected

- monitoring wells on west side of SR 43 on Keystone Cooperative, Inc property indicated

VOC's (volatile organic compounds)

White County APC Membership Appointment (Fred Schrader) – complete form & submit to APC

Wessell Building Lease Agreement & insurance status (Rene'e)

EMC Insurance – renewal agreements about done. John Parmley to meet with Pam & Rene'e to review for any indiscrepancies (date TBD)

Call Out Pay vs OT for Frank – call out pay applies when hourly employees are called out after their regular shift. This is paid at time and a half. Minimum call out is two hours. Timecard should reflect "Call Out" and why the employee was called out (Ex: snow event, water main break, etc).

This is stated in our Personnel Policy from 2016.

Personnel Policy, 2026 Salary Ordinance and Job Descriptions are being rewritten and updated for council to review in January, 2026. Once approved, these will be handed out to all employees, and council as well as any other yearly paperwork to be signed at our first meeting in January, 2026.

Council elections and board assignments will also be done at the first meeting in January, 2026.

2026 trash rates need to be updated in the system for January, 2026. Current rate is \$13.25.

New rate is \$13.65.

Review and make changes to phone numbers and emails for Amy to update our contact list.

AIM Council Member Seminar is Thursday, 12/11/25 from 10:00 am to 3:00 pm. Pam is attending and will forward the link to other council members who are interested in viewing.

Community Harvest Dinner is this Saturday, 12/13/25 from 1:00 to 4:00 pm. Santa there from 1:00 pm to 3:00 pm. Food & Toy Drive – bring non-perishable food items, gently used or new toys to the Chalmers Legion on 12/13/25 or drop them off at Chalmers Town Hall. All donations go to Brookston Food Pantry

Last two audits and follow-up for discrepancies – CAPS, IC, late fees and penalties, refund of \$1756.46 from IRS. What was that for and where did it go?

**MONTHLY DEPARTMENT REPORTS:**

Town Attorney  
Town Engineer Report  
Town Superintendent Report  
Town Clerk Report  
Town Marshal Report  
Chalmers Fire Department Report

Rebecca  
Ken  
Doug  
Renee  
Jim  
Mike

**COMMITTEE REPORTS:**

Town Park

David Kurth

***ADJOURN*** \_\_\_\_\_

*(END LIVE RECORDINGS)*