

# 03-25-2025 Common Council Meeting

---

---

Grants Ordinances Community Safety

---

---

## Meeting Information

- Date & Time: 2025-03-25 6:00PM
- Location: Town Hall 205 E Walnut St. Chalmers, IN 47929
- Attendees: Clerk Treasurer (CT) Rene'e Collier, Council Vice President (CVP) Amy LaOrange, Council Member (CM) Lee Trippett, Council Member (CM) Josh Rinehart, Reserve Deputy Marshal (RDM) Kevin Ward, Street & Utility Superintendent (S&U Superintendent) Doug Reed, and Street & Utility Worker Frank Galvin, Pam Hiner and David Kurth.

## Meeting Notes

### 1. Town Council Meeting Discussions on Grants, Ordinances, Financials, and First Amendment Audits

#### Grant and Paving Schedule

- Funding for the paving grant is expected in the next three to four weeks, with the project expected to start at the end of April or beginning of May. Clarification on the grant timeline and funding receipt was provided.

- **Streetlight and Utility Issues**

Addressing non-emergency calls to the town street and utility superintendent regarding streetlight outages and emphasizing proper reporting channels was discussed and it was noted that this will be addressed in the town newsletter.

- **Basketball Nets and Grass Seed**

(CT) Collier asked if she needed to order basketball nets for the court next to the town hall (S&U Worker) Galvin says he will put up new nets and that there are some at the town garage that were donated to the town.(S&U Superintendent) Reed informed the council that he will need to purchase more grass for the area around the new splash pad pavilion.

1. **Financial Report and Claims**

(CT) Collier presented the financial Report. The motion to approve the Bank 1 claims in the amount of \$16,846.16 was given by (CVP)

LaOrange, seconded by (CM) Rinehart Motion carried by a vote of 3 Ayes to 0 Nays.

- **First Amendment Audits**

(CT) Collier explained First Amendment audits, their purpose, legal foundation, and potential conflicts. Suggestions for signage to restrict unauthorized access in public buildings was discussed.

- **ACH Payments and Check Issues**

Discussion on issues with mailed checks and the potential switch to ACH payments due to security concerns and costs associated with check cancellations was led by (CT) Collier. She will look into the restrictions on limits for ACH Transactions.

## 2. Community Safety and Maintenance

- **Emergency Lighting**

Discussion on the need for emergency lighting in the fire station and town hall, including the removal of an exit sign was led by Mike Hill.

- **Tornado Alarms**

Confirmation that tornado alarms were tested and went off at 10 o'clock.

- **Cleanup Day**

Cleanup Day is scheduled for April 18th, allowing one large item and three containers worth of trash, with restrictions on electrical items and blinds.

- **Softball Agreement**

Discussion on the softball agreement, including the need for insurance information and the signing of documents was brought up by David Kurth who is the president of the park board.

- **Shelter House Agreement**

The shelter house agreement is pending as Town Attorney Rebecca has not sent it back yet.

- **Restroom Opening**

Restrooms are planned to open on April 1st, weather permitting.

- **Mulch for Splash Pad**

Plans to get mulch for the splash pad and shelter house have been made with (S&U Superintendent) Reed, with Tanner McDonald handling the work.

- **Farmer's Appreciation Day**

The park board informed the Council that they will be holding Farmer's Appreciation Day on June 7th, there will be a tractor show and activities for young and old.

- **New Shelter House Signage**

Discussion on the need for a 911 address sign for the new shelter house.

- **Motion to Adjourn**

Motion given by (CVP) LaOrange, seconded by (CM) Rinehart meeting adjourned at 6:46pm by a vote of 3 Ayes to 0 Nays

# Next Arrangements

- [ ] Cleanup Day on April 18th
- [ ] Restrooms to open on April 1st, weather permitting
- [ ] Mulch to be picked up on Friday for splash pad
- [ ] Farmer's Appreciation Day on June 7<sup>th</sup>

Common Council Meeting Minutes for March 25, 2025

Clerk Treasurer

Jenni A. Collier

Council President

Patricia S Brown

Yay or Nay Abstain

Council Vice President

Amy Kalkene

Yay or Nay Abstain

Council Member

Lee Trappett

Yay or Nay Abstain

Council Member

J J M

Yay or Nay Abstain

Council Member

\_\_\_\_\_

Yay or Nay Abstain

Signed this

22<sup>nd</sup> day of April, 2025