

ORDINANCE NO. 2025- 9

**ORDINANCE ESTABLISHING CODE ENFORCEMENT OFFICER FOR  
THE TOWN OF CHALMERS, INDIANA**

WHEREAS, the Town of Chalmers, Indiana, (the “Town”) desires to establish the position of the Code Enforcement Officer; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CHALMERS, INDIANA, THAT:

Section 1: The Town Council shall appoint an individual as a special police officer to perform the duties of Code Enforcement Officer within the Town. Hereinafter this officer shall be referred to as the Code Enforcement Officer.

Section 2: The Code Enforcement Officer shall serve at the pleasure of the Town Council and may be removed by the Council at any time without notice and without assigning any cause.

Section 3: The Code Enforcement Officer shall serve under the supervision of the Town Marshal. The Code Enforcement Officer shall report to the Town Marshal, the Council President and the Town Council, as requested. The Code Enforcement Officer shall obey all laws of the State of Indiana and all ordinances and resolutions of the Town, and all rules, regulations and SOPs of the Town of Chalmers Police Department as they apply to the duties authorized herein.

Section 4: The Code Enforcement Officer shall be provided and shall wear a uniform and be assigned identification as long as it is easily distinguishable from the uniform of the Town Marshal, White County and State of Indiana regular police officers.

Section 5: The Code Enforcement Officer shall have the authority to investigate and take all actions necessary to enforce all provisions as provided by law and duly adopted ordinances and resolutions. These powers and duties shall not be exclusive to the Code Enforcement Officer.

The Code Enforcement Officer shall also have the power to run vehicle verification, title and registrations, identification, and driver's license verifications through agencies holding and records containing said information, including, but not limited to the Indiana Bureau of Motor Vehicles and IDACS, during and in the course of performing the Officer's duties. The Code Enforcement Officer shall have all powers, privileges and duties established by the job description adopted by the Town Council for the Code Enforcement Officer.


Section 6. The compensation of the Code Enforcement Officer shall be set by the Town's annual salary ordinance.

Section 7: The person appointed as Code Enforcement Officer may also be appointed as Animal Control Officer.

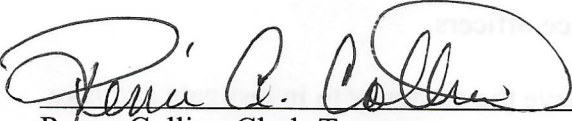
Section 8: All fines for the ordinance violations issued by the Code Enforcement Officer and any other town officers shall be deposited into the Police Department Ordinance Violation Fees Fund.

Section 9: This Ordinance shall be in full force and effect from and after its passage and adoption.

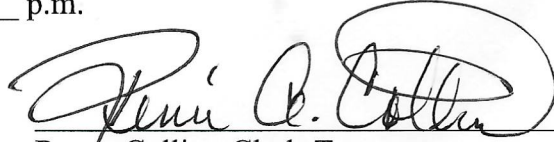
Passed and adopted by the Town Council of the Town of Chalmers on the 8<sup>th</sup> day of July, 2025.

  
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Pamela Brown, President

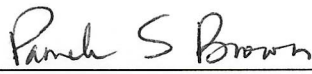
Attested by:

  
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Renee Collier, Clerk-Treasurer

Presented by me to the President of the Town Council of the Town of Chalmers on the 8<sup>th</sup> day of July, 2025, at 6:36 p.m.

  
Renee Collier, Clerk-Treasurer

This ordinance approved and signed by me on the 8<sup>th</sup> day of July, 2025.

  
Pamela Brown, President